



Subsidiary of Federal Signal Corporation

WHO WE ARE:

As the leading distributor of public works equipment, Joe Johnson Equipment (JJE) provides mobile infrastructure-maintenance equipment to municipalities and contractors across Canada and the US. Through our branch network, we sell, rent, lease, service and support Vacuum Trucks, Refuse & Recycling Collection Vehicles, Street Sweepers, Snow Removal Equipment, Mowing Equipment, Ice Resurfacing Equipment, Sewer Cleaners and Inspection Cameras.

JJE is a dynamic and growing organization, focused on maintaining an employer of choice culture. We have a stable, team-based and collaborative work environment that drives our organization to be best-in-class within our industry.

We offer opportunities across Canada and the US, and are committed to providing challenging and rewarding career paths for our employees. JJE provides very competitive compensation packages, robust group benefits and an opportunity to grow professionally.

JJE is a proud subsidiary of Federal Signal Corporation.

EQUIPMENT INVENTORY CONTROL MANAGER

LOCATION: **INNISFIL, ONTARIO**

TYPE: **FULL TIME**

POSITION SUMMARY:

The Equipment Inventory Control Manager will primarily focus on continuously tracking the production schedules of body manufacturers and chassis dealers, ensuring compliance with JJE equipment ordering processes, creation of flash ordering report based on annual operating plan, as well as chassis ordering and coordination. The Equipment Inventory Control Manager is also responsible for reporting on equipment inventory, ensuring revenue recognition, and leading quarterly physical inventory counts.

POSITION REQUIREMENTS/QUALIFICATIONS:

- 3-5 year's progressive experience in an inventory management, procurement, or related position
- Post-Secondary Degree in Business, Accounting, Procurement a related program OR equivalent experience
- Proficient with Microsoft Office suite with exceptional Excel skills
- Experience working with a fully integrated ERP system or accounting software and knowledge of CRM
- Strong analytical skills with proven attention to detail
- Excellent time management and organizational skills
- Able to work effectively in a fast-paced, high volume environment



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2521 Bowman St. Innisfil, ON L9S 3V6

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SPECIFIC ACCOUNTABILITIES/DUTIES:

- Ensure compliance with equipment ordering processes, established procedures and timelines
- Continuously monitor and manage production schedules for all manufacturers and chassis dealers; maintain vendor relationships
- Maintain equipment data and documentation in ERP system ensuring integrity of the data
- Analyze annual operating plan and liaise with internal departments to ensure future equipment requirements are satisfied
- Manage equipment purchase orders and submit PO's to body manufacturers and chassis dealers
- Manage price change deadlines with equipment vendors and notify internal teams in a timely manner
- Liaise with vendors to ensure optimal timing of chassis deliveries to body manufacturers
- Request traffic moves, coordinating unit deliveries from body manufacturers to desired branches
- Provide ongoing inventory coordination including liaising with internal departments to authorize equipment moves between branches and ensure proper documentation in ERP system
- Approve and release all equipment sales invoices in a timely manner with close attention to detail and ensuring proper revenue recognition
- Maintain equipment within a fixed asset software program
- Lead quarterly physical inventory counts
- Supervision of 2 staff members
- Ad hoc reporting and projects as assigned

WHY WORK AT JJE?

- Competitive compensation package with annual increase opportunities
- Robust Group Benefits 100% paid for by the Company – inclusive of Health, Dental, Life, Disability and Travel coverage
- Employee Assistance Program (EAP)
- Employer Matching Retirement Savings Plan
- Opportunity to grow professionally
- Tuition & Professional Development paid
- Federally recognized as certified Employment Equity organization

If you are looking for a new opportunity, then we at Joe Johnson Equipment welcome your application. We encourage applications from all qualified persons, however only those who are being considered for the position will be contacted.

If you are contacted for an interview and require any accommodation, please notify HR in advance and we will provide applicable accommodation.

HOW TO APPLY

**Please send a cover letter and resume to Human Resources
Please use "Equipment Inventory Control Manager" as subject line
Email: careers@jjei.com**



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