



Subsidiary of Federal Signal Corporation

WHO WE ARE:

As the leading distributor of public works equipment, Joe Johnson Equipment (JJE) provides mobile infrastructure-maintenance equipment to municipalities and contractors across Canada and the US. Through our branch network, we sell, rent, lease, service and support Vacuum Trucks, Refuse & Recycling Collection Vehicles, Street Sweepers, Snow Removal Equipment, Mowing Equipment, Ice Resurfacing Equipment, Sewer Cleaners and Inspection Cameras.

JJE is a dynamic and growing organization, focused on maintaining an employer of choice culture. We have a stable, team-based and collaborative work environment that drives our organization to be best-in-class within our industry.

We offer opportunities across Canada and the US, and are committed to providing challenging and rewarding career paths for our employees. JJE provides very competitive compensation packages, robust group benefits and an opportunity to grow professionally.

JJE is a proud subsidiary of Federal Signal Corporation.

ASSISTANT CONTROLLER

LOCATION: Innisfil, Ontario
POSITION TYPE: Full Time

POSITION SUMMARY:

The Assistant Controller is responsible for supporting all areas relating to financial accounting and reporting. This includes maintaining practices and procedures to ensure compliance with Federal Signal practice and policies, and strong teamwork to prepare accurate and timely financial statements and supplemental data schedules. This position addresses tight deadlines and a multitude of accounting activities. This position will support the team in several key areas, including, but not limited to:

- SOX documentation and adherence
- Accurate preparation of monthly financial reporting
- Account reconciliations
- Year end audit preparation
- Operational analysis

REQUIRED QUALIFICATIONS:

- Degree in Accounting
- CPA, CA designation preferred
- 2+ years' of experience in a Senior Level Accounting role
- Experience working in/with a publically traded, multi-location company
- Strong knowledge of accounting principles, including exposure to US GAAP
- Financial analysis, budgeting and financial planning experience
- Advanced/Expert experience using Microsoft Excel
- Experience working with SOX compliance
- Experienced in full-cycle accounting, consolidation accounting and general practices; audit background is desirable



705.733.7700



jjei.com



705.733.8800



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- Ability to meet tight deadlines and oversee multiple projects
- Ability to interpret and provide financial information to internal and external parties with highest level of professionalism and confidentiality
- Ability to plan and execute work independently, with strong attention to detail
- Advanced verbal and written communication skills
- Ability to work well with individuals within and outside of the organization
- Ability to effectively manage a team
- Strong analytical and critical thinking skills
- Strong communication, time management, organizational and computer skills
- Strong ERP and excel skills

RESPONSIBILITIES:

Accounting and Reporting Responsibilities

- Preparation and analysis of monthly and yearly financial statements, working papers and ad-hoc reports including variance analysis' and Management reports
- Creates efficiencies by mainstreaming and automating processes
- Accountable for the preparation of financial and supplemental data, ensuring clear, timely and accurate information is presented
- Reconcile accounts and resolve discrepancies
- Drive month-end and year-end close process
- Responsible for the preparation and reporting of income and retail sales taxes in Canada and US
- Develop and document business processes and accounting policies to maintain and strengthen internal controls
- Respond to inquiries from the Controller, VP of Finance and other departmental Senior Managers regarding financial results and special reporting requests
- Support Controller in all external audits
- Additional duties as necessary

Management Responsibilities

- Provide leadership and support to the Accounting team to ensure alignment with JJE Policies and overall strategic direction
- Ensure accounting team is knowledgeable and adheres to JJE Accounting and Financial policies
- Champion JJE values and foster a strong, positive team environment with the Accounting team through regular meetings and communications
- Strong management of the day to day corporate accounting functions

WHY WORK AT JJE?

- Competitive compensation package with annual increase opportunities
- Robust Group Benefits 100% paid for by the Company – inclusive of Health, Dental, Life, Disability and Travel coverage
- Employee Assistance Program (EAP)
- Employer Matching Retirement Savings Plan
- Opportunity to grow professionally
- Tuition & Professional Development paid
- Federally recognized as certified Employment Equity organization



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We are an Equal Opportunity Employer and we encourage applications from all qualified persons, however only those who are being considered for the position will be contacted. If you are contacted for an interview and require any accommodation, please notify HR in advance and we will provide suitable accommodation.

HOW TO APPLY:

**Please send a cover letter and resume to Human Resources
Please use "Assistant Controller" as subject line**

Email: careers@jjei.com



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